

Construction Memo No. 12-00

MEMO TO: Chief District Engineer
TEBM for Construction
District Construction Engineer
Resident Engineers
Active Consultant Engineers

FROM: Dexter Newman, P. E.
Director, Division of Construction

DATE: September 1, 2000

SUBJECT: Resurfacing Project Completion Notices

Questions have been raised recently as to when to send in the project completion notice on 2000 resurfacing projects. In order to minimize the risk of making formal acceptance before the striping has met the proving period for reflectivity, the following procedure is recommended.

After the resident engineer calls the project complete, the district office will make a final inspection on the project. Mark the area on the completion notice (TC 63-40) indicating "yes additional or corrective work is needed". This form is being modified to include a section for striping testing. On the final inspection report, indicate that the project acceptance is pending upon the striping meeting the reflectivity requirements at the end of the proving period. If there is other corrective work needed, also list that. Send both forms in as soon as completed, and schedule the striping reflectivity testing. Formal acceptance will be held pending the receipt of the corrective work completion notices after the striping passes the reflectivity requirements and any other corrective work is done. Please make sure the contractor is notified of any needed corrective work, including non-reflective striping, within 90 days of the project completion date.

DN:bw

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